Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

	RFQ No.	2024-056 NP-SVP
	Date:	March 20, 2024
Company Name :	PR No./End-User:	2024-03-0292/PAIO-PMRD
Address : Tel No. & Fax No. :		
Mobile No : PhilGEPS Reg. No.		

TIN N	EPS Reg. No.							
ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	PRINTING OF PCSA COLLATERALS							
1	POSTERS	2,500	piece					
	Size: 18 x 24 inches							
	Paper stock: C2S #120							
	Color: Full color, one side printing							
2	FLYERS	2,500	piece					
	Size: 5 x 5 inches folded, 5 x 15 spread (2-fold)							
	Paper stock: C2S #80							
	Color: Full color, back to back printing							
3	PCSA Lingkod Bayani button pins	2,500	piece					
	Size: 2.25 inches in diameter							
	Color: Full color, one side printing							
	Material: Metal cover, pin base, plastic protective film							
	PRINTER/BIDDER REQUIREMENTS:							
	Proof should be submitted one (1) government working day after submission of materials							
	page 1 of 2							



Printed Name/Signature
Authorized Representative of the Service Provider

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	Delivery should be made within ten (10) working days after approval of final proof							
	Should be able to work with Adobe Creative Cloud							
	Do not bid if unable to meet the specifications and deadlines							
	Bidder should not have been penalized for two (2) weeks or more delays in the delivery							
	6. All materials provided to the bidder/printer are property of the Civil Service Commission and should not be reproduced or reprinted without written consent.							
	Approved Budget for the Contract (ABC): Php 100,000.00							
	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-							
	page 2 of 2							

PEARLIE ANN S. RAMOS Procurement Officer 931-7935; 931-7939; 931-8092 Loc. 508

Printed Name/Signature Authorized Representative of the Service Provider